



Post Builder - USER GUIDE



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#1 Automation Tool for Social Media

With our service you can save time and optimize profile management on your social networks. Visually plan and schedule posts. Automate all your posts on all your social networks!

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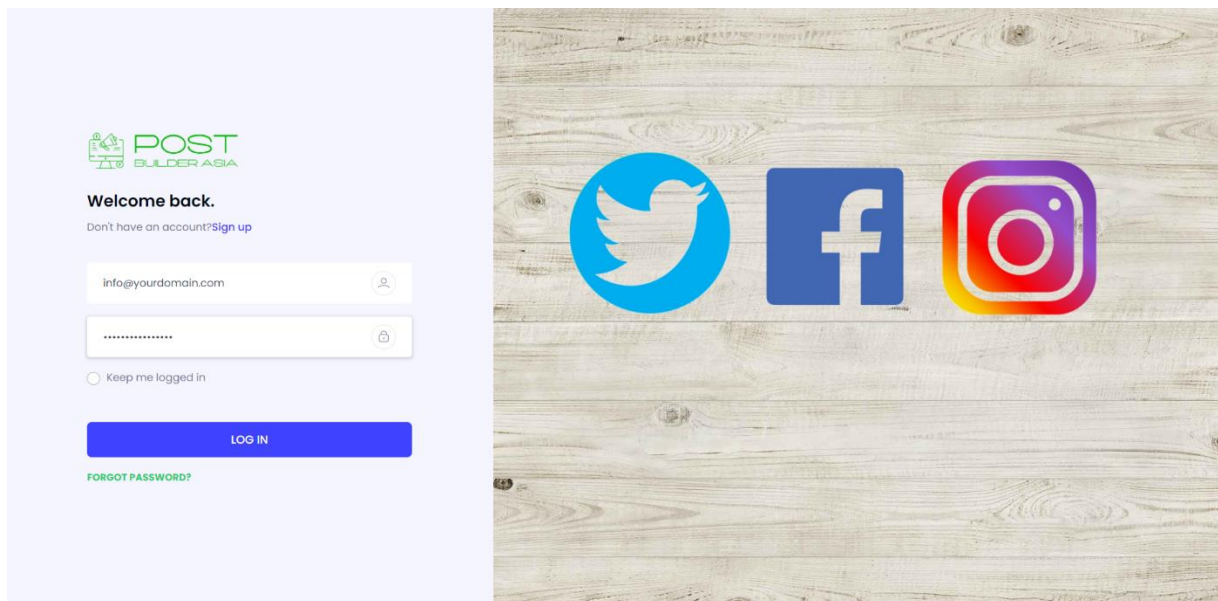
Dear valued client,

Thank you very much for your purchase!

We would like to make sure that Post Builder Asia is easy to use for everyone. Therefore, we have created this user guide to make sure that you will be able to build and publish your newly created website(s) easily.

Step 1 - Login

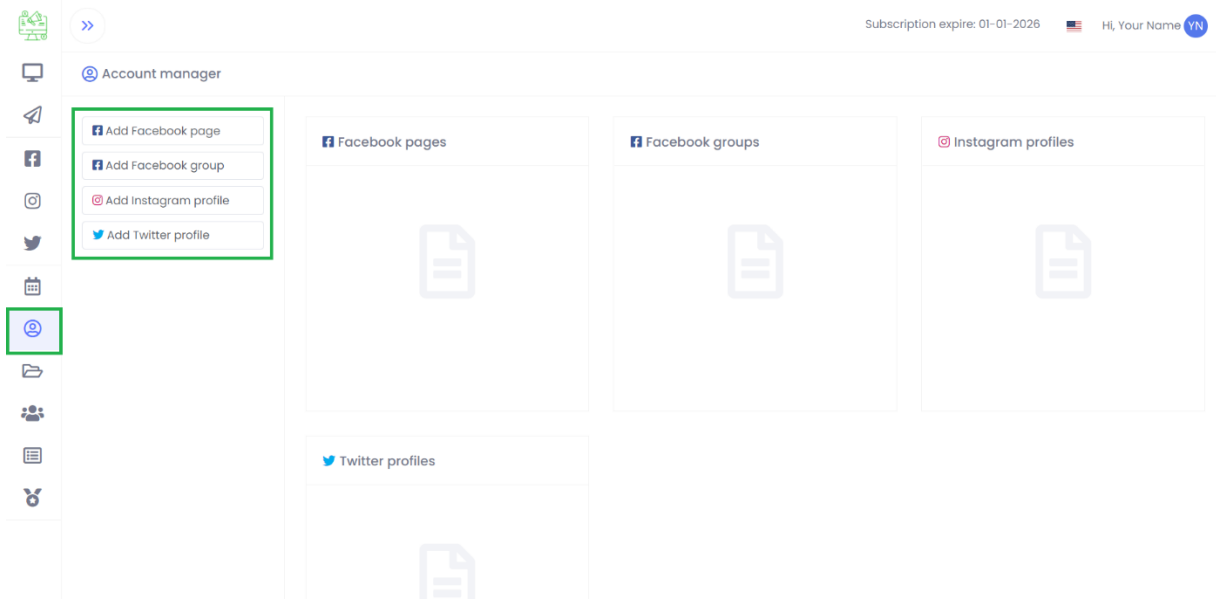
To get started, login to your account. Go to www.PostBuilder.Asia and click on “Login”. Enter your credentials, and click on “login”.



Step 1. Login

Step 2 - Add your accounts

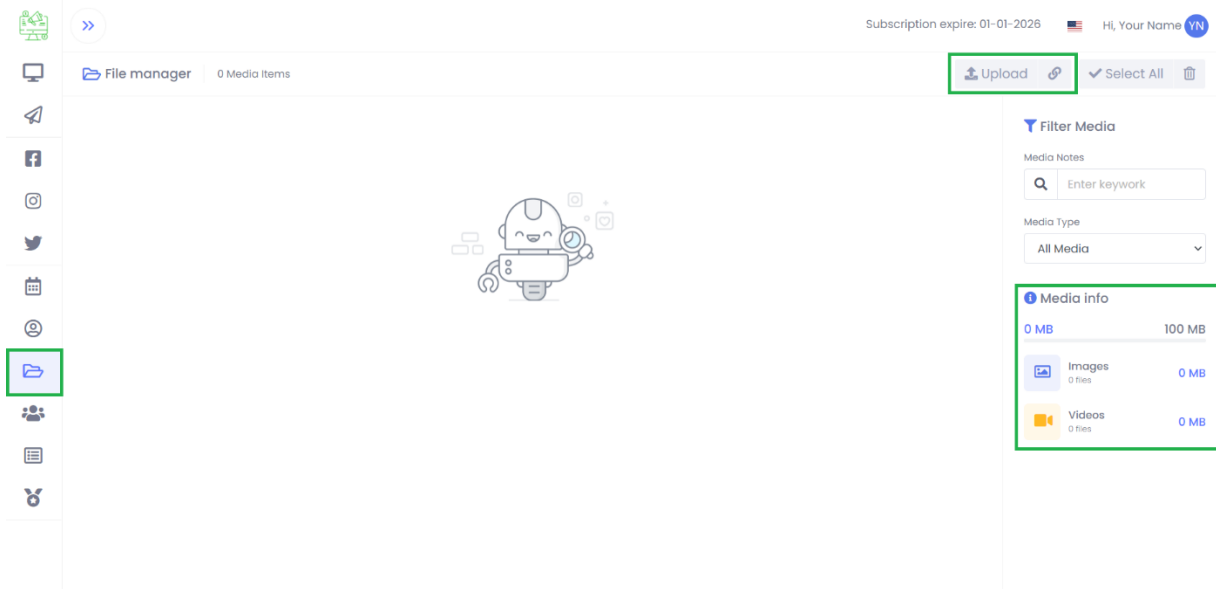
To start building posts, you need to first enter your social media credentials. In the main menu on the left side, click on “Account Manager”. Here you can click on “Add Facebook page”, “Add Facebook group”, “Add Instagram profile”, or “Add Twitter profile” to enter your credentials. Kindly do that one-by-one to make sure all your account are added.



Step 2. Account Manager

Step 3 - Upload your images & videos

Once you have successfully entered your social media account credentials, you can start uploading your images. Click on “File Manager” on the left side in the main menu. Now you can add all your files; images, videos, etc. to add them to your posts later on.

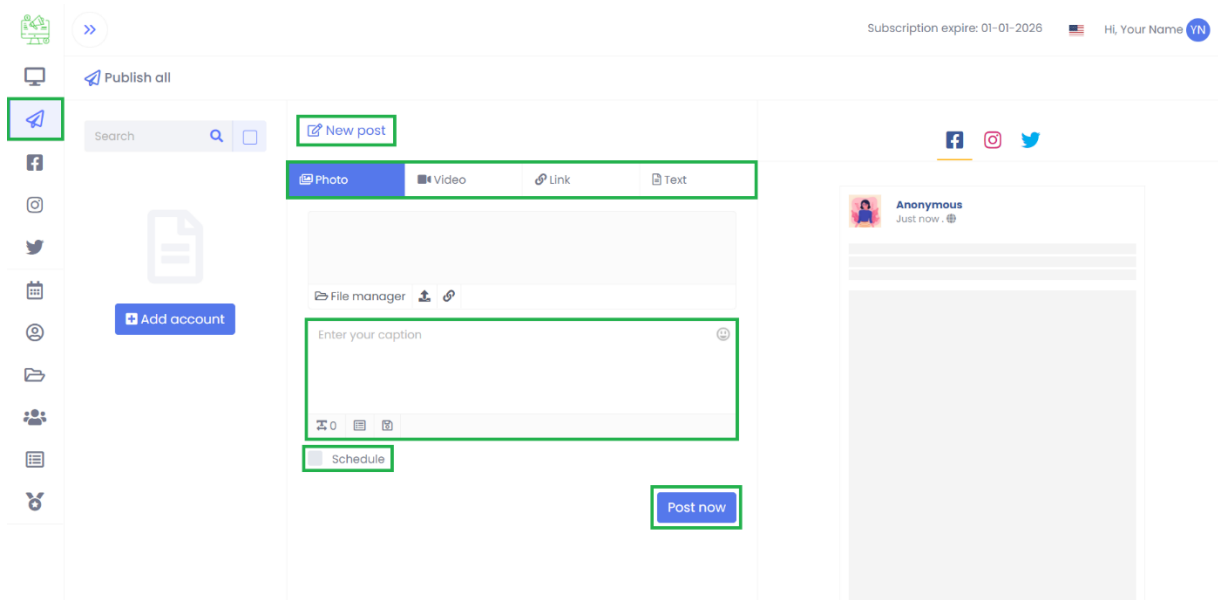


Step 3. Upload image & videos



Step 4 - Create a post

Once you have successfully uploaded your images and videos, you can now start creating your post. Click on “Publish all” to start creating a post for all your accounts (Facebook, Twitter, Instagram). Now you can select whether you’d like to create a post with an image, video, link or just with plain text. Make your choice, select your image or video, and add the caption (text) to your image/video. Once you are finished, you can click on “Post now”. All done!



Step 4. Create a post



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